

Sickness Policy- Springfields Pre-school

The aim of this policy is to support individual children with medical needs and to enable children and staff to achieve regular attendance, prevent the spread of infection and take appropriate action when they are ill.

Parents know when their child is unwell and therefore it is imperative for all parties that the child should not be sent to pre-school if he/she is unwell, unable to cope without short term medication for their duration at pre-school or if they are unable to cope with normal pre-school activities eg outdoor play. Please do not put the staff in an awkward position by not disclosing information regarding your child's health or by encouraging attendance when they are ill.

Emergency contact numbers for all children and staff will be kept up to date and easily accessible at all times.

In accordance with NHS the pre-school will follow Infection Prevention and Control in Childcare Settings guidelines.

Parents are responsible for keeping the pre-school informed regarding their child's health and their attendance at pre-school. It is imperative to call if your child will not attend pre-school for their booked hours. This should be done within an hour of the child's start time so the pre-school can plan activities accordingly. It would be much appreciated if the parent could also contact the pre-school if their child contracts a serious illness or infection out with their booked days. This ensures that the pre-school is fully informed and can pass on relevant information to other parents or professionals.

Please be aware that your child may be refused admission to pre-school if Management make an informed decision on the health of your child.

EMERGENCIES:

If at any time your child becomes unwell or ill at pre-school they will be made as comfortable as possible. In the first instance the parents will be contacted. If the parent is unable to be contacted the emergency contact number will be contacted. In these circumstances the staff will ask you or the emergency contact person to pick up the child, if necessary.